

# Notes from the Information Security Advisory Council

Thursday, December 11, 2014  
9:00-10:00 a.m. (Room 201A, Price Lake Room, PSU)

## In Attendance:

Lisa Burwell, Laura Crandall, Hank Foreman, David Jamison, Dan Jones, Oscar Knight, Barbara Krause, Karen Main, Beth Pouder, Jonathan Reeder, Julie Taubman, Robin Tyndall, Jim Webb (chair), Kevin Wilcox, Wyatt Wells

## Meeting Schedule for Spring Semester

The meeting dates for the Spring Semester of 2015 are:

- Thursday, January 15, 2015 9am – 10 am – Room 201A Price Lake Room of the Student Union.
- Thursday, February 19, 2015 9am – 10 am – Room 122 Roan Mountain Room, Student Union.
- Thursday, March 19, 2015 9am – 10 am – Room 122 Roan Mountain Room, Student Union.
- Thursday, April 16, 2015 9am – 10 am – Room 122 Roan Mountain Room, Student Union.

## Review of Recent Approvals by the Information Security Advisory Council

Jim Webb reviewed for the council the items that had been approved at the last meeting to move forward along with the status:

**Information Security Policy** – The draft for the Information Security Policy was approved by the council to be vetted by other groups on campus. Jim reviewed the list of groups who would need to have input on the policy:

- Council of Chairs
- Deans Council/Provost Council
- Distributed IT
  - Electronic Student Services
  - Learning Technology Services
  - Library Technical Staff
- Electronic Records Task Force
- Faculty Senate (specifically the Technology Committee)
- Human Resources
- Research Council
- Staff Senate

The input and suggestions from these groups will be gathered and brought to the Information Security Advisory Council for consideration. Then the policy will be presented to the Chancellor's cabinet for final approval.

**FileLocker** – FileLocker is solution for the campus in transferring files containing secure data. This solution will be rolled-out in early January. The plan for this is currently being developed.

## **New Upcoming Project for Spring, 2015**

### **Enhanced Password Manager**

The current method of updating passwords is being enhanced. Earlier password constraints with some legacy systems limited the length and use of special characters. These limitations are no longer a problem and the new password manager system will allow more complex passwords to expand the time between resets from 90 days to 180 days or 365 days.

This project will involve the Security Council in revising the password policy for Appalachian as well as establishing standards for groups such as the Office of the State Auditors and Internal Audits. The goal for the new password manager is to make it more user friendly, and improve security.

### **Security Awareness Theme for 2015**

- Focus on Reducing Risk
- Prioritize Compliance with Risk Reduction

## **Management of High Impact Information Security Incidents**

The Information Security Advisory Council is responsible for helping create a consistent process for any security incidents at Appalachian. There are two types of high impact threats: financial and reputation impacts. Campus Police and the CIO should be informed at once of any potential high impact incident.

## **Next Meeting**

The next meeting will be held on Thursday, January 15, 2015 9am – 10 am – Room 201A Price Lake Room of the Student Union.